



COURTNEY MILLER

Professional Experience

TFG LLC, Washington DC (October 2023 – Present)

Senior Associate

- Work in partnership with TFG advocates to develop and steward client legislative, policy, and federal funding-related services
- Direct advocacy and support partners on behalf of TFG clients before elected officials and staff; foster relationships with legislative and government officials; report on legislative, judicial and regulatory activity impacting clients; and facilitate company client participation in government, non-profit, association and industry forums

U.S. House of Representatives, Washington, DC (February-June 2023)

Legislative Director, U.S. Representative Shontel M. Brown (D-OH)

- Led policy team and collaborated with the communications department to steward the member's investigatory and legislative agenda
- Oversaw the Member's committee assignments to include: the Committee on Oversight and Accountability, Committee on Agriculture and the Select Committee on Strategic Competition Between the United States and the Chinese Communist Party
- Supervised all appropriations submissions for Fiscal Year 2024 and district requests for Community Project Funding
- Consistently identified opportunities for team member empowerment and process improvement
- Drafted member statements, developed question lines, evaluated bill language and managed all legislative operations

U.S. House Committee on Oversight and Reform, Washington, DC (June 2021 – Jan 2023)

Policy Advisor and Majority Whip, Chairpersons Elijah E. Cummings (D-MD) and Carolyn B. Maloney (D-NY)

- Managed a legislative portfolio consisting of: the census, civil rights and civil liberties, economic and social disparities, equity and Executive Order 13985, environmental justice, gun reform, immigration, LGBTQI+ issues, ONDCP, and privacy and technology
- Notable bills passed in the House included the bipartisan Targeting Resources to Communities in Need Act, Protecting Our Kids Act, LGBTQI+ Data Inclusion Act, Ensuring a Fair and Accurate Census Act and the bipartisan Civil Right Cold Case Investigations Support Act
- Worked with oversight teams to investigate topics, refine topline, select witnesses, develop question lines, create rebuttals and conduct hearings
- Notable hearings included: the Need for Comprehensive Paid Leave for the Federal Workforce and Beyond, Building Back with Justice: Environmental Justice is Central to the American Jobs Plan, Tackling Peak Pollution: Achieving Environmental Justice for Frontline Communities, From Recession to Recovery: Examining the Impact of the American Rescue Plan's State and Local Fiscal Recovery Funds, Unsustainable Drug Prices: Findings from the Committee's Drug Pricing Investigation and the Need for Structural Reforms, the Urgent Need to Address the Gun Violence Epidemic; Examining the 2022 National Drug Control



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Strategy and the Federal Response to the Overdose Crisis, and Examining the Practices and Profits of Gun Manufacturers

Vaughn C. Greene Funeral Services, P.A., Baltimore, MD (April 2020-June 2021)

Manager of Strategic Planning and Business Development

- Developed operational and technology modernization solutions in response to COVID-19
- Enacted updated technology and trained staff across locations in two states
- Created and reviewed advertising materials, advanced marketing strategies and directed community relationships

U.S. House Committee on Oversight and Reform Washington, DC (August 2019-April 2020)

Professional Staff, Chairpersons Elijah E. Cummings (D-MD) and Carolyn B. Maloney (D-NY)

- Managed a legislative portfolio consisting of information technology, data governance and federal acquisitions; negotiated across the aisle to reach bipartisan agreement on bills to consider for markup
- Prepared statements for the chairpersons to deliver during Full Committee Business Meetings, hearings, and on the Floor of the House of Representatives

Howard County Public School System, Howard County, MD (August 2018-June 2019)

Educator

- Prepared and delivered instruction to over 300 ninth-grade students; fostered an inclusive community through application of restorative justice techniques
- Recruited by the county's instructional facilitator to delineate best practices for subject-matter instruction
- Assisted with the merger of present and anticipated curricular objectives to reflect changes in national educational standards

U.S. Government Accountability Office, Washington, DC (August-December 2017)

Graduate Consultant, Cornell University

- Worked with the Director of Strategic Issues to investigate risks associated with the administration of the 2020 Census; presented a culminating report consisting of academic research, stakeholder interviews and recommendations for improving the organizational efficiencies of Complete Count Committees

Department of Community Resources and Services, Howard County, MD (June-August 2017)

Consultant, Office of the Local Children's Board

- Led the implementation of Howard County's first weekend food access program; this involved working with the county's farm-to-table food partner, forecasting volume, organizing volunteers, creating multi-language marketing materials and canvassing the community; over 600 backpacks with healthy meals were distributed to underserved youth resulting from this effort

Cornell Institute for Public Affairs, Ithaca, NY (August-December 2017)



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Teaching Assistant, Housing, Neighborhoods & Urban Affairs, Dr. Laura Tach

- Supported masters and undergraduate students in weekly instruction; hosted office hours and delivered a lecture to students on housing discrimination in the form of residential laws, lending policies and enforcement practices in Baltimore City

Genesee Valley Central School District, Allegany County, NY (January-May 2017)

Graduate Consultant, Cornell University

- Led a team in creating a case study to evaluate the impacts of health and nutrition-based program interventions on students in the Genesee Valley Central School District
- Diagnosed problems, participated in client meetings, interviewed stakeholders and developed recommendations for Genesee Valley and other rural school districts
- The study was cited in a successful grant application to fund dental care and health screenings for students in the Genesee Valley Central School District

U.S. House of Representatives, Washington, DC (May 2014-July 2016)

Staff Assistant & Legislative Correspondent, Rep. Elijah E. Cummings (MD-7)

- Streamlined administrative processes to improve the Member's daily schedule delivery, constituent service referral procedure and office mail systems
- Handled a legislative portfolio consisting of trade, natural resources, land conservation, energy, oil and gas, animal rights and religious liberties
- Managed Fiscal Years 2016 & 2017 appropriations submissions for programs under the Energy and Water & Interior and Environment Subcommittees
- Recruited, trained and supervised interns participating in the D.C. office's year-around intern program

EDUCATION

Cornell Institute for Public Affairs (2018)

Master of Public Administration

Emory University (2014)

Bachelor of Arts